

**Decision Maker:** ENVIRONMENT AND COMMUNITY SERVICES PORTFOLIO HOLDER

**Date:** For pre-decision scrutiny by the Environment and Community Services PDS Committee on 7 September 2023

**Decision Type:** Non-Urgent Executive Non-Key

**Title:** CAPITAL PROGRAMME MONITORING - QUARTER 1 2023/24

**Contact Officer:** Sean Cosgrove, Principal Accountant  
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**Chief Officer:** Director of Finance

**Ward:** All

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1. Reason for report

On 20 September 2023, the Executive will receive a report summarising the current position on capital expenditure and receipts following the first quarter of 2023/24 and be asked to agree a revised capital programme for the period 2023/24 to 2027/28. This report highlights changes to be put to the Executive and the Leader in respect of the capital programme for the Environment and Community Services Portfolio. The revised programme for this portfolio is set out in Appendix A and detailed comments on individual schemes are shown in Appendix B; while Appendix C details the variance between the 2022/23 budget and the outturn position at year end.

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2. **RECOMMENDATION(S)**

**The Portfolio Holder is asked to note and acknowledge the changes to be put to the Executive on 20 September 2023.**

## Impact on Vulnerable Adults and Children:

1. Summary of Impact:
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### Corporate Policy

1. Policy Status: Existing Policy: Capital Programme monitoring is part of the planning and review process for all services. Capital schemes help to maintain and improve the quality of life in the borough. Effective asset management planning (AMP) is a crucial corporate activity if a local authority is to achieve its corporate and service aims and objectives and deliver its services. For each of our portfolios and service priorities, we review our main aims and outcomes through the AMP process and identify those that require the use of capital assets. Our primary concern is to ensure that capital investment provides value for money and matches the Council's overall priorities as set out in the Community Plan and in "Making Bromley Even Better". The capital review process requires Council Directors to ensure that bids for capital investment provide value for money and match Council plans and priorities.
  2. BBB Priority: Excellent Council
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### Financial

1. Ongoing costs: Not Applicable
  2. Budget head/performance centre: capital programme
  1. Total current budget for this head: £18.7m for the Environment and Community Services Portfolio over the the period 2023/24 to 2027/28
  3. Source of funding: capital grants, capital receipts, s106 and earmarked revenue contributions
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### Personnel

1. Number of staff (current and additional): 1 FTE
  2. If from existing staff resources, number of staff hours: 36 hours per week
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### Legal

1. Legal Requirement: Non-Statutory - Government Guidance
  2. Call-in: Applicable
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### Procurement:

1. Summary of Procurement Implications:
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### Customer Impact

1. Estimated number of users/beneficiaries (current and projected): N/A
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### Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A
2. Summary of Ward Councillors' comments: N/A

### 3. COMMENTARY

#### Capital monitoring – variations to be put to the Executive on 20 September 2023

3.1 A revised capital programme will be put to the Executive on 20 September 2023, following a detailed monitoring exercise carried out after the after the first quarter of 2023/24. The base position is the programme approved by the Executive on Executive on 18 January 2023, as amended by variations approved at subsequent Executive meetings. All changes to schemes in the Environment and Community Services portfolio programme are itemised in the table below and further details are included in paragraphs 3.2 to 3.3. The revised programme for the Environment and Community Services is attached as Appendix A, whilst Appendix B shows actual spend against budget up to the end of the first quarter of 2023/24, together with detailed comments on individual scheme progress; and Appendix C shows the outturn position for 2022/23.

	Budget 2023/24	Budget 2024/25	Budget 2025/26	Budget 2026/27	Budget 2027/28	Total
	£'000	£'000	£'000	£'000	£'000	£'000
Programme approved by Executive 18/01/23	7,567	2,585	230	0	0	10,382
Net underspend 22/23 rephased to 23/24	10,278	0	0	0	0	10,278
<b>Approved programme prior to Q1 monitoring</b>	<b>17,845</b>	<b>2,585</b>	<b>230</b>	<b>0</b>	<b>0</b>	<b>20,660</b>
<i>Variations not requiring the approval of Executive</i>						
Net rephasing from 22/23 to future years (para 3.2)	Cr 275	275	0	0	0	0
Adjustment to TfL budgets (para 3.2)	Cr 1,425	Cr 500	0	0	0	Cr1,925
<i>Variations not requiring the approval of Executive</i>						
No changes requiring approval in this cycle (para 3.3)	0	0	0	0	0	0
<b>Changes to be put to the Executive 20/09/23</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revised Environment Community Services programme</b>	<b>16,145</b>	<b>2,360</b>	<b>230</b>	<b>0</b>	<b>0</b>	<b>18,735</b>

#### 3.2 Schemes re-phased between 2023/24 and future financial years

As part of the Q1 monitoring exercise, a total of £275k has been rephased between 2023/24 and future years to reflect revised estimates of when expenditure is likely to be incurred. These budgets relate to winter and gritting equipment - there are ongoing discussions within the department concerning the options for contract-hire and possibly other methods of gritter provision, so officers have decided There is now no intention to replace any gritters or associated equipment before 2024/25 whilst the situation remains under review. This has no overall impact on the total approved estimate for the capital programme. Comments on scheme progress are provided in Appendix B.

A project is underway to reconcile budgets funded by Transport for London, to maintain timely and meaningful reporting. As a first step, historic rounded estimates for the current and prior year budget, based on previous years when awards were higher, have been replaced with the actual award, now that this is known. The estimate for 2024/25 has also been adjusted downwards proportionally. The net effect is a reduction of £1,925k in the budget shown here.

#### 3.3 Additions to the programme previously approved by Executive

There have been no additions to the programme during this monitoring cycle.

#### 3.4 Post-completion reports

Under approved capital programme procedures, capital schemes should be subject to a post-completion review within one year of completion. After major slippage of expenditure in prior years, Members confirmed the importance of these as part of the overall capital monitoring framework. These reviews should compare actual expenditure against budget and evaluate the

achievement of the scheme's non-financial objectives. There are currently no post-completion reports due for the Environment and Community Services portfolio.

#### 4 POLICY IMPLICATIONS

4.1 Capital programme monitoring and review is part of the planning and review process for all services. The capital review process requires Chief Officers to ensure that bids for capital investment provide value for money and match Council plans and priorities.

#### 5 FINANCIAL IMPLICATIONS

5.1 These will be reported in full to the Executive on 20 September 2023. Changes to be put to the Executive for the Environment and Community Services Portfolio Capital Programme are set out in the table in paragraph 3.1.

<b>Non-applicable sections:</b>	Legal, Personnel and Procurement Implications, Impact on Vulnerable Adults and Children
Background documents: (Access via Contact Officer)	Capital programme monitoring Q4 2022/23 (Executive 18/01/2023) Capital programme monitoring Q3 2022/23 (Executive 09/02/22)